

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK****LICENSING COMMITTEE**

**Minutes from the Meeting of the Licensing Committee held on Thursday,  
13th September, 2018 at 10.00 am in the Council Chamber, Town Hall,  
Saturday Market Place, King's Lynn**

**PRESENT:** Councillor C J Crofts (Chairman), C Manning and  
Miss S Sandell

**OFFICERS:**

Marie Malt – Senior Licensing Officer  
Ajay Patel – Legal Advisor  
Rebecca Parker – Democratic Services Officer

**1 APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2 ITEMS OF URGENT BUSINESS**

There was no urgent business.

**3 DECLARATIONS OF INTERESTS**

There was no declarations of interest.

**4 TO CONSIDER A REVIEW OF A PREMISES LICENCE**

The Chairman welcomed everyone to the meeting and declared that the Sub-Committee was sitting to consider an application for a review of a Premises Licence in respect of King's Lynn Express, 103b High Street, King's Lynn. He introduced the Sub-Committee, the Borough Council officers and the legal Advisor and explained their roles.

Officers from Norfolk Trading Standards (the Applicant) introduced themselves.

The Officer from Norfolk Constabulary (Responsible Authority) introduced himself.

The Licence Holder was not present at the Hearing. He had notified the Council that he had wished to have the Hearing rescheduled and the Legal Advisor had contacted the licence holder immediately prior to the Hearing to enquire why he was unable to attend. No reason was provided other than the Licence Holder was currently not in the local area. The Chairman decided to proceed with the Hearing in his absence.

The Legal Advisor explained that the Licence Holder had indicated on the telephone that he wanted his name removed from the Premises Licence, however, this would have to be done in writing as part of a formal process.

5 **PROCEDURE WHICH WILL BE FOLLOWED AT THE HEARING**

At the request of the Chairman, the Legal Advisor outlined the procedure which would be followed at the Hearing.

6 **REPORT OF THE LICENSING OFFICER**

The Senior Licensing Officer presented her report. She explained that Norfolk County Council Trading Standards had made an application to review the premises licence for King's Lynn Express, 103b High Street, King's Lynn under the crime and disorder licensing objective.

The Sub-Committee confirmed that they had read the Senior Licensing Officers report which had been included in the agenda.

In response to a question from Councillor Miss Sandell it was confirmed that should the Licence Holder wish to remove his name from the Premises Licence this would have to be done in writing and had no impact on the report being considered today.

7 **APPLICANT'S CASE**

Norfolk Trading Standards, as the applicant of the review application, presented their case. They outlined the reasons for the review and informed the Sub-Committee that the review application had been supported by Norfolk Constabulary.

The Sub-Committee was provided with a timeline of events and evidence. The representatives from Norfolk Trading Standards responded to questions from the Sub-Committee.

8 **RESPONDENTS CASE**

The respondent (Licence Holder) was not present at the Hearing to present his case.

9 **RESPONSIBLE AUTHORITIES CASE**

Norfolk Constabulary presented their case and it was explained that they supported the review application.

10      **SUMMING UP - SENIOR LICENSING OFFICER**

The Senior Licensing Officer summed up her case. She provided information on the relevant sections of the Home Office Section 182 Guidance and the Borough Council's Statement of Licensing Principles.

She requested that the Sub-Committee consider her report and the information submitted at the Hearing and dispose of the application using one of the methods as set out in the report.

11      **SUMMING UP - RESPONDENT**

The respondent was not present at the Hearing.

12      **SUMMING UP - RESPONSIBLE AUTHORITIES**

Norfolk Constabulary summed up their case.

13      **SUMMING UP - APPLICANT**

Norfolk Trading Standards summed up their case.

14      **OUTSTANDING MATTERS**

There were no outstanding matters.

15      **DECISION**

The Sub-Committee retired to make their decision in private.

On reconvening the decision of the Sub-Committee was read out.

It was confirmed that a hard copy of the decision notice would be posted to the Licence Holder.

**The meeting closed at 11.08 am**